



BUILDING PERMIT APPLICATION:

Basement Finish

All information on the application must be filled out (as applicable).

Single family detached Duplex/two-family Single family attached (townhome) Multi-family (apartment/condo)

JOB SITE ADDRESS: _____ **UNIT#:** _____

PROPERTY OWNER INFO: (All owner information is required – NOT optional)

Last Name _____ First Name _____ Middle _____

Street Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

CONTRACTOR INFO:

Company Name _____

License Holder Name _____ LIC # _____ CERT # _____

CONSTRUCTON INFO:

Unfinished Basement Sq Ft (remain unfinished) _____ Finished Basement Sq Ft _____

Of Bedrooms _____ # of Full Baths _____ ¾ Baths _____ ½ Baths _____ # Fireplaces _____

1. Is the whole building (house) or unit (single family attached townhome or duplex) fire sprinkled? Yes No

2. Is structural work occurring (including emergency escape and rescue windows)? Yes No

UTILITES INFO:

Electric Service Upgrade Yes No Existing Amps _____ New Amps _____

Electric Meter Relocation Yes No

ZONING INFO:

Does the basement finish include a second kitchen? Yes No

Does the basement finish create a second dwelling unit? Yes No

VALUE OF CONSTRUCTION (materials and labor): \$ _____

DESCRIPTION OF WORK:

JOBSITE SUPERVISOR CONTACT INFO: Name _____ Phone _____

SUBCONTRACTOR INFO:

Electrical _____ Fireplace _____ Mechanical _____

Plumbing _____ Structural Framing (wood only) _____

Applicant: I hereby acknowledge that I have read this application and state that the above information is correct and agree to comply with all requirements contained herein and City of Fort Collins ordinances and state laws regulating building construction.

Applicant Signature _____ Type or Print Name _____

Phone # _____ Email _____

THIS APPLICATION EXPIRES 180 DAYS FROM APPLICATION DATE