## **Conceptual Review Agenda**

Meetings hosted via Zoom Web Conferencing

Please use the URL and Meeting ID # listed below to join the Review Meeting

Review Date	Planner:	Arlo Schumann
11/21/2024 9:15 AM	Engineer:	Dave Betley
Project Name	U	
Coffee Shop at 328 Remington St	DRC: N	Marissa Pomerleau
CDR240068		

## <u>Applicant</u>

Andrew Rudy

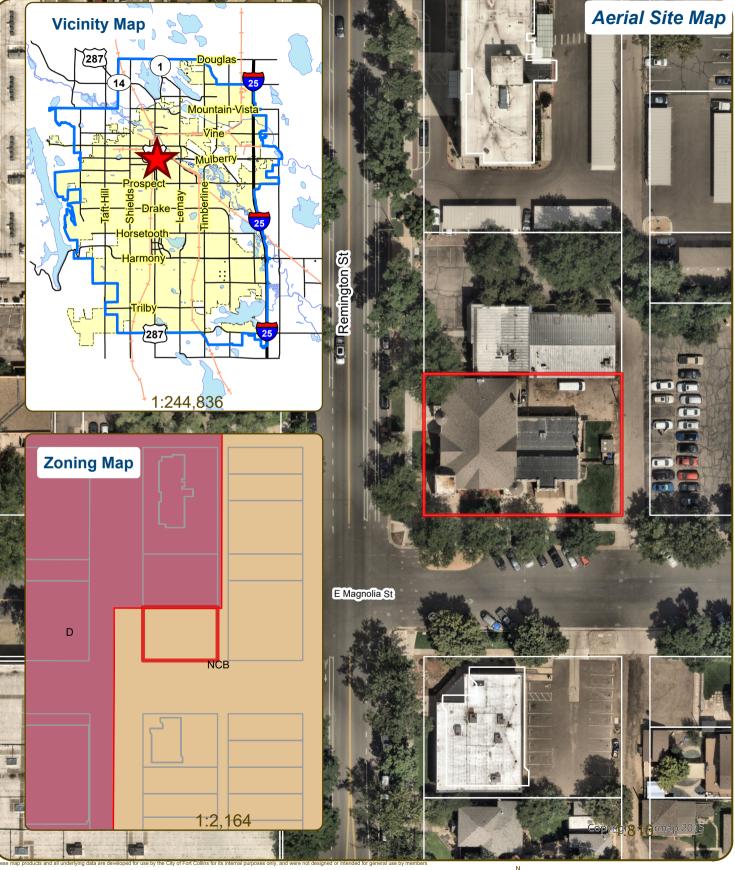
7196491289

andyjrudy@gmail.com

#### **Description**

This is a request to develop a coffee shop in the basement of the existing structure at 328 Remington St (parcel # 9712328915). The applicant is proposing a church basement for a coffee shop and community gathering space. Access can be taken from the alley to the east of the property. The site is located approximately 0.09 mi east of S College Ave and approximately 0.12 mi north of E Mulberry St. The property is located in the Old Town District, High (OT-C) zone district and is subject to an Addition of Permitted Use (APU) Review.

# Coffee Shop at 328 Remington-Restaurant



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CONCEPTUAL REVIEW: APPLICATION

### **General Information**

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media. The applicant acknowledges that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis and are a free service. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Thursday morning. A completed application must be submitted to reserve a Conceptual Review time slot. <u>Complete applications and sketch plans</u> must be submitted to City Staff on Thursday, no later than end of day, two weeks prior to the meeting date. Application materials must be e-mailed to <u>preappmeeting@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority. Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal.

\*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)

Are you a small business?   Yes D No Business Name (if applicable)			
Your Mailing Address			
Site Address or Description (parcel # if no	o address)		
Description of Proposal (attach additional sheets if necessary)			
Proposed Use	Existing Use		
Total Building Square Footage	S.F. Number of Stories	Lot Dimensions	
Age of any Existing Structures			
Info available on Larimer County's Website: <u>http://www.co.larimer.co.us/assessor/query/search.cfm</u> If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.			
Is your property in a Flood Plain?  □ Yes □ No If yes, then at what risk is it?			
Info available on FC Maps: <u>http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains</u> .			
Increase in Impervious AreaS.F. (Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)			
Suggested items for the Sketch Plan: Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?			

Community Development & Neighborhood Services – 281 N College Ave – Fort Collins, CO 80522-0580 REV. October 13, 2023

