### **Conceptual Review Agenda**

Meetings hosted via Zoom Web Conferencing

#### Please use the URL and Meeting ID # listed below to join the Review Meeting

**Review Date** 

12/19/2024 10:15 AM

**Project Name** 

Minor Subdivision at 1900 & 1908 Harmony Dr

CDR240077

<u>Applicant</u>

LUCAS KAMTZ

970-803-0882

LUKE@KAMTZ.COM

### **Description**

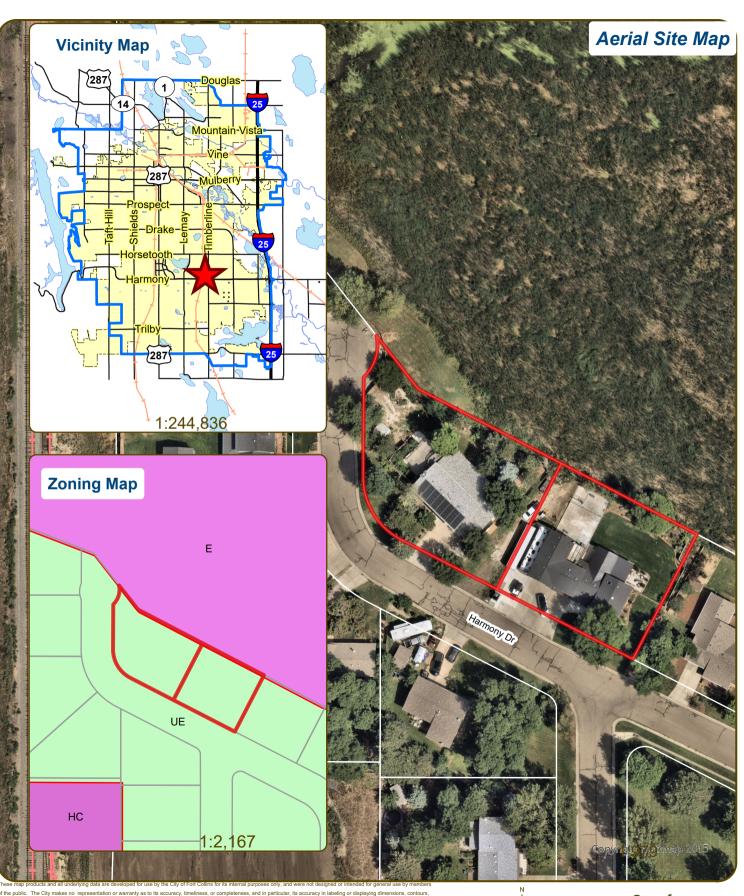
This is a request to adjust a lot line between 1900 and 1908 Harmony Drive (parcel #s 8731405014, 8731405015). The applicant is requesting to move the property line between the two houses closer to 1900 Harmony Dr. Access is taken from Harmony Dr south of the properties. The site is approximately 0.13 mi west of S Timberline Rd and 0.30 north of E Harmony Dr. The property is located in the Urban Estate (U-E) zone district and is subject to a Minor Subdivision.

**Planner:** Kayla Redd

**Engineer:** Tim Dinger

**DRC:** Todd Sullivan

# Minor Subdivision at 1900 & 1908 Harmony Dr-Single Unit Dwellings



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#### Development Review Guide - STEP 2 of 8

## CONCEPTUAL REVIEW: **APPLICATION**

#### General Information

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media. The applicant acknowledges that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis and are a free service. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Thursday morning. A completed application must be submitted to reserve a Conceptual Review time slot. Complete applications and sketch plans must be submitted to City Staff on Thursday, no later than end of day, two weeks prior to the meeting date. Application materials must be e-mailed to preappmeeting@fcgov.com. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater,

Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority. Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal. \*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc.) LUCAS KAMTZ-OWNER & JOEL SYDLOW-CONSULTANT Are you a small business? □ Yes ■ No Business Name (if applicable) Your Mailing Address 1908 HARMONY DRIVE Phone Number 970-803-0882 Email Address LUKE@KAMTZ.COM

Site Address or Description (parcel # if no address) 1900 & 1908 HARMONY DRIVE Description of Proposal (attach additional sheets if necessary) MOVE PROPERTY LINE BETWEEN THE TWO HOUSES CLOSER TO 1900 HARMONY DRIVE. NO STRUCTURE TO BE BUILT AT THIS TIME Proposed Use DRIVEWAY Existing Use DRIVEWAY

Total Building Square Footage S.F. Number of Stories Lot Dimensions O Age of any Existing Structures NONE ON THIS PART. HOUSES ON BOTH LOTS BUILT IN THE EARLY 80'S Info available on Larimer County's Website: http://www.co.larimer.co.us/assessor/query/search.cfm If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual. **Is your property in a Flood Plain?** □ Yes ■ No If yes, then at what risk is it? Info available on FC Maps: <a href="http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains">http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains</a>. Increase in Impervious Area 3-3500 SQFT (Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site) Suggested items for the Sketch Plan:

Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change? NOTHING WILL CHANGE AT THIS TIME

