



Historic Preservation Services
Community Development & Neighborhood Services
281 N. College Ave.
Fort Collins, CO 80524
970.224.6078
preservation@fcgov.com
fcgov.com/historicpreservation

CERTIFICATE OF APPROPRIATENESS – Minor Alteration

ISSUED: February 28, 2025

EXPIRATION: February 28, 2026

Jeri and Lisa Arin
2080 Manawalea St. Apt. 802
Lihue, HI 96766

Dear Property Owners:

This letter provides you with certification that proposed work to your designated Fort Collins landmark property, the E. M. Dodd/Frank Ghent House at 638 Whedbee St., has been approved by the City's Historic Preservation Division (HPD) because the proposed work appears to be routine in nature with minimal effects to the historic resource, and meets the requirements of Chapter 14, [Article IV](#) of the Fort Collins Municipal Code.

The alterations reviewed include:

- Demolition of garage at rear of property. Structure does not contribute to the Landmark designation of the property.

Notice of the approved application has been provided to building and zoning staff to facilitate the processing of any permits that are needed for the work.

Please note that work beyond that indicated in your permit application/correspondence requires additional approval. Items requiring further approval include, but are not limited to, the following activities:

- Construction of new garage or other structure

If the approved work is not completed prior to the expiration date noted above, you may apply for an extension by contacting staff at least 30 days prior to expiration. Extensions may be granted for up to 12 additional months, based on a satisfactory staff review of the extension request.

If you have any questions regarding this approval, or if I may be of any assistance, please do not hesitate to contact me. I can be reached at yjones@fcgov.com or at (970) 224-6045.

Sincerely,

Yani Jones
Historic Preservation Planner



BUILDING PERMIT APPLICATION:

Demolition

All information on the application must be filled out (as applicable).

USE / TYPE OF BUILDING *(check the correct uses below):*

Residential ☐ Commercial ☐
Single family detached ☐ Duplex/Two-Family ☐ Single Family Attached (Townhome) ☐ Multi-Family (Apartment/Condo) ☐
Garage ☐ Bank ☐ Bar ☐ Church ☐ Hotel/Motel ☐ Medical Office ☐ Retail ☐ Other ☐: _____

TYPE OF DEMOLITION:

Interior Non-structural ☐ Interior Structural ☐ Partial Demolition of a Building ☐ Complete Demolition of a Building ☐

JOB SITE ADDRESS: _____ **UNIT#:** _____

PROPERTY OWNER INFO: (All owner information is required – NOT optional)

Last Name _____ First Name _____ Middle _____
Street Address _____ City _____ State _____ Zip _____
Phone # _____ Email _____

CONTRACTOR INFO:

Company Name _____
License Holder Name _____ LIC # _____ CERT # _____

CONSTRUCTION INFO:

Square Footage to be Demolished _____ # of Dwelling Units to be Demolished _____
Total area (surface) disturbed _____

Is this associated with a project currently under Development Review? Yes ☐ No ☐

What type of new building/use is planned?

Residential ☐ Commercial ☐
Single family detached ☐ Duplex/Two-Family ☐ Single Family Attached (Townhome) ☐ Multi-Family (Apartment/Condo) ☐
Garage ☐ Bank ☐ Bar ☐ Church ☐ Hotel/Motel ☐ Medical Office ☐ Retail ☐ Other ☐: _____

Provide permit number(s) of new building(s) (if applied for): _____

VALUE OF CONSTRUCTION *(materials and labor):* \$ _____

DESCRIPTION OF WORK:

JOB SITE SUPERVISOR CONTACT INFO: Name _____ Phone _____

SUBCONTRACTOR INFO *(only if subcontractors will be involved in demolition):*

Electrical _____ Mechanical _____ Plumbing _____
Fireplace _____ Roofing _____

Applicant: I hereby acknowledge that I have read this application and state that the above information is correct and agree to comply with all requirements contained herein and City of Fort Collins ordinances and state laws regulating building construction.

Applicant Signature _____ Type or Print Name _____
Phone # _____ Email _____

THIS APPLICATION EXPIRES 180 DAYS FROM APPLICATION DATE

From: [Jeri Arin, EA RB](#)
To: [Yani Jones](#); [Scott Ochwat](#)
Subject: [EXTERNAL] 638 Whedbee Garage pictures
Date: Friday, February 28, 2025 9:08:19 AM

Hello Yan,

Attached are the garage pics. I will get the specs on the garage window for you today for the build permit.

Jeri Arin

[Sent from Yahoo Mail for iPhone](#)

Begin forwarded message:

On Friday, February 28, 2025, 8:38 AM, Lisa Arin <lisararin@outlook.com> wrote:





Sent from my iPhone