



2025 Activity Proposal Form

VN Proposing an Activity:

Co-Presenters / # of assistants needed:

Program title: What do you want to call this activity? What do you want people to see in the Explorer / on Engage?

Age demographic/ group size: What age group is this activity appropriate for, and how many people would you like to join?

Location: Where would you like this activity to take place? How far will folks be walking/hiking/rolling, and over what kind of terrain?

Proposed time: How long will this activity take? What time of day would you like the activity to occur?

Proposed activity dates: (At least 3 options)

Description: A brief description of your activity (that may be edited) to appear on Engage.

Accessibility: From your perspective, which of these accommodations can be reasonably provided?

- Wheelchair or mobility device access
- Language interpretation (Ex. ASL, Spanish, etc.)

- Sensory friendly spaces
- Assistance in navigating trails and routes
- Speaking pictorially - Verbal descriptions of objects and locations (for visually impaired participants)
- Service animals

How would you accommodate simultaneous or consecutive language interpretation?

Engage/Intro: Please write out how you will introduce the Natural Areas Department, thank voters for their support, and provide overview of your specific program.

Theme: What is the overarching “so what” of this program? What is the key message?

Explore + Elaborate/Body: The “meat” of the program – please include specific facts/ points/ language that you will use.

Evaluate/ Conclusion: Explain how you will wrap up your program. Mention relevant stewardship actions and how participants can support Natural Areas. Thank folks for attending.

Resources: Are you using visuals/ props in your presentation? If so, please send a list of requested supplies with a completed lesson plan. If you would like to borrow materials from Natural Areas, please list them below