

· Front yard

Local park

required)

· Community center

# Sustainable Swap

Bring furniture, books, and plants to swap with your neighbors! Embrace zero waste sustainability while sharing resources in your community.



#### Budget Low | \$125 High | \$700

Location Suggestions

Closed-off street (Block Party Permit

**City Support** 

Mini-Grant funding is available!

Environmental Services staff visits to talk about sustainability.

Difficulty Level

Easy

## Material List | Estimated Cost

- Items to swap, brought by neighbnors
  - Plants and seeds
  - Produce
  - Furniture
  - Food
  - Books
- Tables or blankets designated areas for different types of items
  - BYO
  - \$40 to rent or buy

- Signage and labels for organizing items | \$10 print cost
- Refreshments | \$50
- Trash bins for recycling and composting | \$20
- Label cards | \$5
- Optional:
  - Block Party Permit
  - Live music | \$300-500
  - Art activity | \$100

#### 💼 1-2 Months Before Event

# Step by Step | How to Plan this Event

## Set a Time and Location:

Pick a time and space that will best accommodate your neighbors! Consider choosing a **central and easily** accessible location within your neighborhood.

# Obtain Any Necessary Permits and Permissions

If you're closing a residential street, you will need to apply for a <u>Block Party Permit</u> for an eligible street.

# **3** Determine Layout and Activities

You can place **swappable items** on tables or blankets. Plan a layout with designated item areas!

Decide if you want to pair the swap with other interactive activities, such as hosting live music or an art activity. Reach out to local creatives!

### Art activities could include:

- · Painting items · Mod Podge furniture
- · Embroidering or stitching patches onto clothings





3 Weeks Before Event

# Prepare Supplies

Gather any supplies like tables and art activity materials. See what supplies you have in your home already!

## **5** Plan Item Categories to Swap

You can choose to **swap a variety of households items**, or **select which** fit best for neighborhood's needs. Check the City's <u>Reuse Guide</u> for good items to swap!



#### Clothing

Swap clothes that are still in good condition. Wash before giving away. At event, organize by size if possible.

#### **Plants and Seeds**

Label each plant and seed packet with its name, growing instructions, and any special care tips.



#### Food

Encourage neighbors to bring sealed food. Label with the contents and ingredients..





#### Books

Ensure books are clean, with intact covers and pages. Avoid books with extensive damage.

#### Toys

Swap toys that are gently used and in good working order. Avoid items with missing pieces, broken parts, or excessive wear.





#### Furniture

Only swap sturdy and functional furniture.

#### 💼 Day-Of Event | 1 Hour Before

## **7** Set-Up

**Arrange** tables or blankets, signage, refreshment table, and any additional activities. *Put out blank labels cards!* 

## 6 Promote Event

Extend invitations to your neighbors! *Include what item types are available to swap* 

- At Least 2-3 Weeks Before | Social Media and Email: Post on Nextdoor, Facebook, and/or Instagram. Email if you can.
- 1 Week Before | Flyers: Go door-to-door.
  Design flyers, postcards, or personal invitations.
- 1 Day Before | Reminder: Send out a reminder message on social media or by email.



#### 🚔 Day-Of Event | Start of Event

### **ö** Host the Swapping

- Encourage neighbors to browse the different swap areas and exchange items!
- Host any other fun activities you have planned.



### **9** Clean Up and Donate

**Donate** any remaining items to Habitat for Humanity, ARC, Goodwill, or your favorite charity.







#### 菌 After Event

## **10** Follow-Up

If your neighborhood is really interested in resource sharing, consider **creating a year round**, **shared community swap box!** Follow-up with your neighbors after the event to gauge interest and coordinate.