

OTHER INFORMATION

You must provide a list of the manufacturing equipment purchased that includes the following:

1. Invoice number
2. Invoice date
3. Vendor name
4. Description of machinery purchased
5. Intended use of the machinery
6. Date the use tax was paid to the City of Fort Collins
7. Purchase price of the equipment
8. Amount of purchase subject to Fort Collins tax
9. Amount of Fort Collins use tax paid

You are not required to submit copies of the invoices for which the rebate is requested. However, in the event there are questions regarding the eligibility of certain equipment, supporting documentation, including invoices, will be required.

Applications must be submitted no later than June 30, 2024.

Submit applications and list of equipment purchased to:

City of Fort Collins
Sales Tax Division
Attn: Danielle Wallace
P.O. Box 580
Fort Collins, CO 80522-0580

For specific questions regarding the rebate program, call Danielle Wallace at (970) 416-4246 or danwallace@fcgov.com.

For general sales and use tax questions, call the Sales Tax Office at (970) 221-6780.

