



# WORK AREA TRAFFIC CONTROL PLAN APPROVAL FORM

For Traffic Operations Office Use Only:

Case # \_\_\_\_\_

Fee: \$40 \_\_\_\_\_ NC \_\_\_\_\_

Arterial \$12 Daily # of Days _____	\$
Collector \$6 Daily # of Days _____	\$
Total Rental _____	\$

**Deadline:** Submit to Traffic Operations office by 12:00 noon (10:00 a.m. on Friday) a minimum of two (2) workdays prior to requested start date.  
 Requests received after these times will be processed as a submittal for the following day.  
 Major/full closures on collectors/arterials require longer notice (a full week or more). Contact Traffic Operations to determine deadline.

### To Be Completed by Traffic Control Company, City Department, and/or Private Sector:

Location \_\_\_\_\_

Project Name \_\_\_\_\_

Plan Submittal Date \_\_\_\_\_

Moving Operation? Yes  No

Full Street Closure  Directional Closure

Lane Closure  Alley Closure  Sidewalk

Type of Work \_\_\_\_\_

Requested Dates of Work From: \_\_\_\_\_ to \_\_\_\_\_ Weekend Work

Requested Time(s) Only From: \_\_\_\_\_ to \_\_\_\_\_

Traffic Control Company Name \_\_\_\_\_

TC Contact Person(s) \_\_\_\_\_ Office / Cell Phone \_\_\_\_\_

*Note: Contact person **MUST** be reachable during duration of project, including nights and weekends and especially during working hours*

TC Company Address \_\_\_\_\_

Day Phone \_\_\_\_\_ Emergency Contact Number \_\_\_\_\_

Contractor (set-up for) \_\_\_\_\_

Contact Name and Phone Number \_\_\_\_\_

Project Type: New  Existing

\* For Existing Projects:

New Plan

Date Extension  Date Change

\* Prior WATC Case # \_\_\_\_\_

*All existing projects must have most recent case # or plan will be processed as a new plan*

### To Be Completed by Traffic Operations Department:

Approved  Approved with Changes  Revisions Required  Denied

Approved Dates of Work From: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ to \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Only

Approved Time(s) From: \_\_\_\_\_ a.m. / p.m. to \_\_\_\_\_ a.m. / p.m. Only

- Additional Conditions of Approval:
- Call 970-221-6630 prior to set up and before take-down eachday
  - Notification letter be sent to Residents/Businesses, and to FCWATC@fcgov.com
  - Transport Bus Stop # \_\_\_\_\_
  - Parking services must be contacted at 970-221-6617 or parkingservices@fcgov.com

Other Comments \_\_\_\_\_  Press Release

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  FC Trips

**Failure to comply with above approval information and conditions may result in stop work order for entire project.**