



# TEMPORARY SIGN PERMIT APPLICATION

## SUBMITTAL REQUIREMENTS:

- ELECTRONIC SUBMITTALS ONLY - EMAIL [zoning@fcgov.com](mailto:zoning@fcgov.com) \*Please collate application and drawings into one PDF document\*
- ALL SIGN PERMIT APPLICATIONS MUST BE ACCOMPANIED BY DETAILED DRAWINGS INDICATING SITE LOCATION & DIMENSIONS

## SIGNAGE REQUIREMENTS:

- DETACHED BANNER: 1 BANNER PER 100FT OF PROPERTY FRONTAGE
- ATTACHED BANNER: CHECK SIGN DISTRICT FOR STANDARDS
- MAX HEIGHT IS DETERMINED PER SIGN DISTRICT
- MAX SIGN AREA OF 40SF
- BANNERS AND FEATHER FLAGS CANNOT BE DISPLAYED CONCURRENTLY
- A BUSINESS CAN DISPLAY BANNERS FOR **40** DAYS AND FEATHER FLAGS FOR **20** DAYS MAXIMUM OUT OF A CALENDAR YEAR  
\*a partial day accounts for a day
- MUST BE ON THE PRIVATE PROPERTY OF THE BUSINESS, NO CLOSER THAN 2 FEET TO A PUBLIC SIDEWALK
- PLEASE REFER TO [Land Use Code Section 5.16.3 - Temporary Signs](#) FOR MORE INFORMATION

Address (unit/suite #): _____	Date: _____
Business Name: _____ Individual Applicant Name: _____	

## TEMPORARY SIGN DETAILS

Sign 1 Install Date: _____	Removal Date: _____
*Sign 1 Location: _____	Sign Type & Dimension: _____
Sign 2 Install Date: _____	Removal Date: _____
*Sign 2 Location: _____	Sign Type & Dimension: _____
Sign 3 Install Date: _____	Removal Date: _____
*Sign 3 Location: _____	Sign Type & Dimension: _____
Sign 4 Install Date: _____	Removal Date: _____
*Sign 4 Location: _____	Sign Type & Dimension: _____
Sign 5 Install Date: _____	Removal Date: _____
*Sign 5 Location: _____	Sign Type & Dimension: _____
Sign 6 Install Date: _____	Removal Date: _____
*Sign 6 Location: _____	Sign Type & Dimension: _____

\*for example store front, west edge of property facing street, N/S/E/W frontage

CONTRACTOR NAME (if applicable): \_\_\_\_\_ CONTRACTOR LIC#: SG - \_\_\_\_\_ PHONE #: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_