



City of Fort Collins Zoning
281 N. College Ave.
Fort Collins, CO 80524
Phone 970.416.2745
zoning@fcgov.com

Off-Site Construction Staging Application Form - Zoning Department

The requested information on this application is required.

Project name:
Project Location (Street Address):
Project Location (Parcel #):
General Information: List all property owners having a legal/equitable interest in the property (Attach separate sheets if necessary).
Owner's Name (s):
Street Address: City/State/Zip:
Telephone: Email:
Applicant's Name: Name of firm:
Street Address: City/State/Zip:
Telephone: Email:

TO SUBMIT **email this application along with Minor Amendment application to minoramendments@fcgov.com**

An application for an off-site construction staging license shall be accompanied by a site and grading plan that shows the following for the site on which the off-site construction staging is to occur:

- Existing grade contours of the site and of adjoining properties;
Locations of different activities to be located on the site;
List of materials and equipment to be stored on the site, including the means and methods to safely store any hazardous material or dangerous equipment;
Any proposed grading necessary to stabilize the site;
Proposed erosion control measures and storm drainage control measures to prevent wind and water erosion, drainage impacts and tracking mud onto streets;
Flood ways and flood plains;
Natural habitat and features;
Fences;
Restrooms;
Existing trees;
Existing easements and right-of-way;
Existing underground utilities;
Other information necessary to describe the site;
Traffic control plan reflecting means of ingress and egress to be used;
Mitigation plan to address any adverse impacts to the site, or adjacent parcel, caused by off-site construction staging during and after the staging; and
Restoration and final site condition plan.

An off-site construction staging site is required to be located within a quarter (.25) of a mile of the construction or development site to be served by the off-site construction staging.

An off-site construction staging license issued shall expire eighteen (18) months after the date of issuance unless an extension is granted. After expiration of an off-site construction staging license, at least four (4) consecutive months shall lapse before a new license is issued for the same parcel.

For more information see Land Use Code Section 6.21.4 – Off-Site Construction Staging.

CERTIFICATION

I certify the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application, I am acting with the knowledge, consent, and authority of the owners of the property (including all owners having a legal or equitable interest in the real property, as defined in Section 1-2 of the City Code; which is the subject of this application) without whose consent and authority the requested action should not lawfully be accomplished. Pursuant to said authority, I hereby permit City officials to enter upon the property for the purpose of inspection, and if necessary, for posting a public notice on the property.

Name (please PRINT):
Address:
Telephone: Signature: